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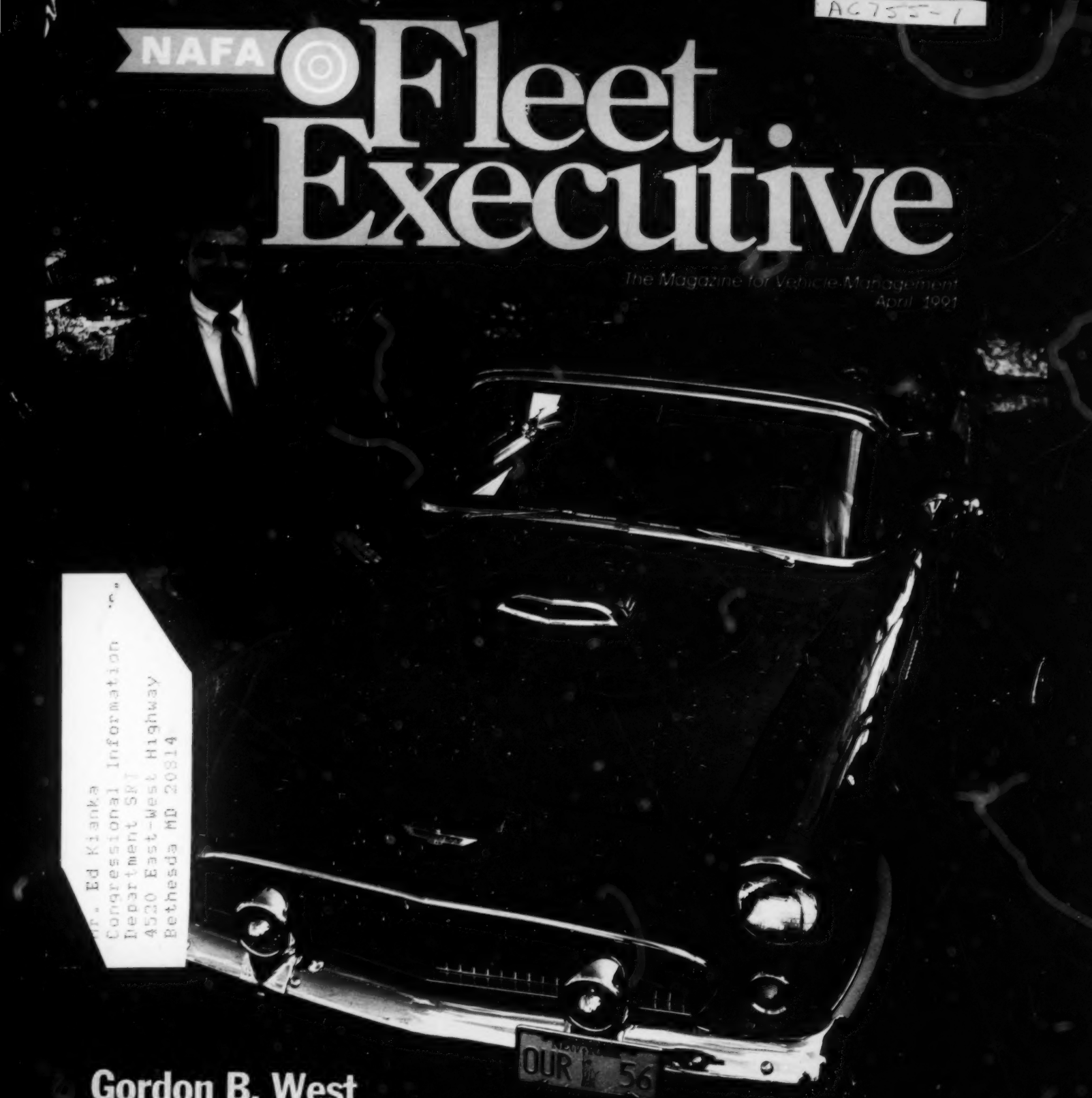
NAFA Fleet Executive

The Magazine for Vehicle Management
April 1991



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4520 East-West Highway
Bethesda MD 20814

Gordon B. West
NAFA'S NEW PRESIDENT

The Year In Review: 1990 ANNUAL REPORT

For more than 30 years, the voice of fleet managers across the United States and Canada.

NAFA Fleet Executive

The Magazine for Vehicle Management

Volume 5, Number 4

April 1991

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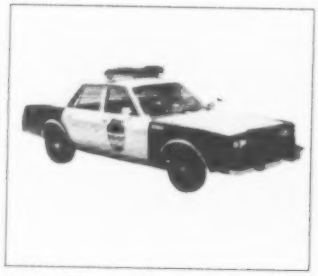
Editorial comments and manuscripts are welcome and should be addressed to the Director of Communications.

Subscription rate for members is $48 which is included in the dues; nonmember rate is $48 for U.S.; $72 (U.S.) to Canada and $144 (U.S.) to other countries. For subscription information, advertising rates or to join NAFA, please telephone Headquarters Office. Second class postage paid at Iselin, NJ and at additional mailing offices.

Postmaster: send address changes to Fleet Executive, 120 Wood Avenue South, Suite 615, Iselin, NJ, USA 08830-2709.



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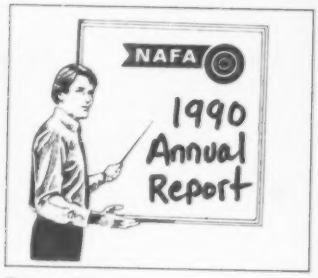

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Annual Report

1990 TOTAL SAFETY SURVEY RESULTS

Number of Reporting Fleets	442
Number of Vehicles in Reporting Fleets	310,400
Total Miles Driven	2,033,415,860
Average Miles/Vehicle/Quarter	6,550
Total Reportable Accidents	19,110
Total Preventable Accidents	9,261
Total Non-Preventable Accidents	9,849
Total Accident Ratio/Million Miles	9.39
Total Preventable Accident Ratio/Million Miles	4.55
Total Non-Preventable Accident Ratio/Million Miles	4.84
Personal Injuries	1,679
Fatalities	26
Total Vehicular Damage	$28,304,890
Vehicle Damage Per Reportable Accident	$1,607

(Total Vehicular Damage/Reportable Accident was computed using the costs associated with 17,607 Reportable Accidents, since no costs were given for 1,503 Reportable Accidents).

gained increased recognition. During the past year, there were numerous articles regarding the public service sector in *Fleet Executive* and other publications.

At least year's Annual Conference, we set a record with 181 public service fleet managers at the Industry Workshop. And, through responses to our "Conference Questionnaire," we developed new and informative sessions for the 1991 Annual Conference. A list of topics deemed of most importance were also sent to Chapter Chairpersons as suggested meeting topics.

Also in 1990, the Public Service Fleet Committee continued its work with the Education Committee and Certification Committee, reviewing course materials and suggesting pertinent public service fleet information where necessary. We also worked with the Membership Committee and Editorial Committee to produce NAFA's 1990 *Public Service Fleet Network Manual.*

Throughout 1990, I encouraged Chapter Chairpersons to appoint a public service fleet manager to the Chapter Board of Governors to enable those viewpoints to be heard at each Chapter. To facilitate this, I have made arrangements for all Chapter Chairpersons to receive a list of public service fleet managers within their Chapter.

Many have helped make the Public Service Fleet Committee what it is and will be in the future. My thanks go to all of them for their assistance during the past year.

Safety Committee Report

Eileen Macejka, Chairperson
Fleet Operations Manager
CPC International, Inc.

Today's challenge is tomorrow's reward. Challenges facing the fleet professional are occurring in ever-increasing numbers. Manufacturers' attention to safety technology and design is in direct response to consumer concerns. The vehicle we provide to employees and the protection we strive to offer is evidenced by the growing number of fleets that have instituted effective safety programs.

NAFA chapters held safety meetings over this past year ranging on topics from substance abuse, defensive driving, occupant restraint systems and the development and implementation of safety programs. I would like to endorse NAFA's recommendation that Chapter Chairs make every effort to have safety a meeting topic in planning each year's agenda. I would like to thank the many Chapters that kept me informed on safety related issues, some of which have been addressed over this past year.

The Safety Video Showcase makes its premier at the 1991 Annual Conference. The showcase features current safety films and introduces the new Safety Film Library. The library has been created to make available reference material for review and evaluation by NAFA Members. The material exhibited has been previewed and critiqued by the committee. A reference guide has been developed and will be updated as new selections are made available.

NAFA Members testified at administrative hearings held by the Occupational Safety and Health Administration (OSHA) in Washington, D.C. Testimony was given on behalf of corporate fleets in regard to the proposed OSHA mandate on corporate fleet safety programs. At OSHA's request, NAFA conducted a survey of fleet safety practices. Questions focused on safety belt use and driver training programs.

The committee wishes to express the importance of the Safety Survey that is featured quarterly in *Fleet Focus.* These statistics are important and are a credible source of information. The committee hopes to increase responses and urges Members to participate and support NAFA's safety efforts.

The committee gratefully acknowledges the assistance of Linda Martin, Service Support Manager, Whittle Communications. Linda has accepted the position of Safety Committee Co-

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Annual Report

chair, and her enthusiastic support is greatly appreciated.

1990 Annual Conference Committee

David G. Robertson, Chairperson
Assistant Director, General Service Department
City of Houston

NAFA's Southwest Chapter was pleased to host "Exploring New Frontiers: People and Technology", the 33rd Annual Conference in Houston, Texas, April 22-25, 1990.

The Fleet Information Fair on Sunday, April 22, provided all with the opportunity to view exhibitors' wares and receive information concerning the tools of their trade. Following a busy Sunday afternoon, most everyone participated enthusiastically in the Affiliates' Night Party at the Wild West Club. All present had the opportunity to partake of a taste of Texas and the Texas Two-Step. Thanks to the contributions from Affiliates and NAFA Chapters, the party was great success.

Monday's activities commenced with the business portion of the Conference with President J. Paul Hubbard presiding. Eugene Cernan, Retired Navy Captain and former NAFA astronaut, provided a stirring kickoff to an exciting three days of educational programs.

Robert Stempel, Chairman, General Motors Corporation, provided an exceptional address at the Keynote Luncheon. The pace of the meeting was accelerated with Dr. Marvin Cetron's address, where we learned his opinions on the future and how they relate to business in general and fleet management in particular.

The primary objective of the Conference Committee was to provide a good educational program. From the comments received, our goal was achieved.

I would like to thank the Conference Committee for their untiring work and creativity: Nancy Reingold, CAFM, Cay Pavlik, Nelson Beckett, Richard Haayen, Alva Logsdon, Richard Piper, Gary Marks, Pat Turner, Mike Mourain, Chris Hackett and Paul Markette.

I also want to mention that the Southwest Chapter appreciates the encouragement and support we received from the NAFA Officers and Trustees.

Finally, a well deserved thanks to the NAFA Staff for their attention to the countless details that go with putting on a meeting of this magnitude. The support they provided to the Committee was greatly appreciated.

The Conference was a particularly rewarding experience for me personally as I had the opportunity to work with so many people who dedicate their time to this profession. They are truly a group of industry professionals and deserve to be recognized for their time and talent.

Nominating Committee

Frank Kraus, Chairperson
NAFA Alumnus

A duly appointed Nominating Committee, consisting of Chairperson Kraus; Gerald Keenan, GAB Business Services Inc.; Susan Doyle, CAFM, Contel Material Management Co.; Windell Mitchell, King County Public Works; and Michael Cacak, University of Nebraska, submitted the following slate of Officers and Trustees to serve during the 1991-1992 term: President, Gordon B. West; First Vice President, Patsy Brownson, CAFM; Second Vice President, Charles J. Bruce, CAFM; Third Vice President and Chairperson of the National Board of Delegates, Kathe Rushford Carter; Vice President for Canada, W.R. "Ray" Nugent; Treasurer, James Anselmi; Secretary, Don Rittenhouse; Trustee (term expiring 1994), J. Paul Hubbard; Trustee (term expiring 1994), Janis Christensen.

Trustees remaining in terms are: Sal Giacchi, CFM/CAFM (term expiring 1992) and Sandra Klontz (term expiring 1993).

No nominations by petition were received.

Results of the 1991 Election of Officers and Trustees were not available at press time.

Independent Auditor's Report

J.H. Cohn & Company

We have audited the accompanying balance sheets of the National Association of Fleet Administrators, Inc. as of December 31, 1990 and 1989, and the related statements of revenue and expenses and changes in fund balance and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the National Association of Fleet Administrators, Inc. as of December 31, 1990 and 1989, and its results of operations and cash flows for the years then ended, in conformity with generally accepted accounting principles.

Roseland, New Jersey
February 8, 1991